



PANHANDLE PIONEER SETTLEMENT

PO Box 215, Blountstown, FL, 850-674-2777, www.panhandlepioneersettlement.org

Thank you for choosing the Panhandle Pioneer Settlement for your special event. We hope you enjoy your time with us. Please review the following information, and send your contract and deposit to the Settlement.

RESERVATIONS

- A reservation is secured when a deposit of \$50 is received in the office with a signed agreement.
- After calling for a reservation, the date will be held for 9 days until deposit is received.
- The rental balance is due 21 days before the event date.

TOURS

- Tours are not included in the rental fee.
- If your event takes place after open hours all buildings are closed except those rented.
- If your event takes place during open hours you can arrange for tours in the General Store. There is a fee of \$6 for adults and \$3 for children. Typical tours are sent in groups of no more than 15 and take about an hour. Group rates are available, please call for details.
- Settlement hours:
 - Tuesday, Thursday, Friday & Saturday, 10 am – 2 am CST

DECORATION GUIDELINES

- No nails or abrasive adhesives can be used to hang decorations.
- Use only drip less candles inside of buildings, and tea lights on outside porches. Renter assumes all liability of damages from candles including, structural damage from waxes, fire, or personal injury.
- Only birdseed or bubbles are permitted to be thrown at weddings, no rice, silk flowers or anything artificial is permitted.

PARKING

- Parking inside of the settlement is allowed only on the north side of the gymnasium.
- Handicap parking is located in the front end of the parking lot near the ramp leading to the gymnasium.
- At no time can vehicles go past the posted signs.
- Special arrangements can be made for transporting elderly and disabled from the parking lot to other rented buildings, lease make all arrangements at time of reservation.

OTHER INFORMATION

- Drugs and Alcohol are not permitted on Settlement grounds
- Smoking is only allowed in the driveway of the settlement near ashtrays, cigarette butts need to be cleared away after event.
- Wandering around the grounds is not permitted for children or adults. Only the building or buildings rented and the surrounding area, and restrooms are allowed for traffic.
- The renter assumes responsibility for monitoring all children, children may not go into the store without supervision.
- The renter is responsible for any breakage or theft, during the rental period.
- Dancing in the Frink Gym is allowed as long as the dancers dance in their stocking feet, no dancing with shoes is permitted.

CANCELLATION POLICY

- If for any reason you have to cancel your event please notify us as soon as possible. Refunds will be given based on date.
- 30 days or more, prior to event 100% Refund
- 20 days or less, to event 50% Refund
- 7 days or less to event 0% Refund



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Birthday Party Reservation Agreement

Birthday Parties are set up for 15 children, the party lasts approximately 2 hours, and includes 3 activities, and a goodie bag for each child. Snacks, and cake can be arranged for an additional cost, or brought by parents.

Parent Name _____

Address _____

Home Phone _____ Work Phone _____

Email _____

Event Day Mon Tue Wed Thu Fri Sat Sun Event Date _____

Birthday Child's Name _____ Age _____ Children's Age range _____

Circle three activities, more activities can be added for an additional cost, each activity is an additional \$20.00 for up to 15 children.

- | | | | |
|-----------------|-----------------|----------------------|--------------------|
| Marble Making | Yarn Dolls | Scavenger Hunt | Baking Cookies |
| Spoon Dolls | Pioneer Games | Bug Collecting | Decorating Cookies |
| Potato Printing | Bread Sculpting | Friendship Bracelets | |

	# of children	X \$12.00	
	# of adults	X \$5.00	
	# of additional activities	X \$ 20.00	
Subtotal			
- Deposit (minimum \$50.00 deposit)			
Balance*			

*A deposit is due to reserve the date, the balance is due at least 21 days before the scheduled event.

Special Instructions / Needs _____

Signature of Renter _____ Date _____

Please sign and return with deposit to:

By Mail
PO BOX 215
Blountstown, FL 32424

In Person
Sam Adkins Park
Blountstown, FL 32424
Off of Hwy 20, drop off to store during open
hours, T,R,F,S 12-4